



**Merced County Mosquito Abatement District
RFQ/P for Design Build Services
New Administration, Maintenance Building
and Sitework Project**
3478 Beachwood Drive, Merced, CA 95341

PRE-PROPOSAL CONFERENCE AGENDA

Date: March 7, 2023 **Time:** 11:00 AM

Project: New Administration, Maintenance Building and Sitework Project - #23-01
Response Date: Tuesday, March 28, 2023 by 2:00:00 p.m. PST
at the Merced County Mosquito Abatement District Office at 3478 Beachwood Drive,
Merced, CA 95341

- I. **Meeting Called to Order**
- II. **Introduction of Project Team members:**
 - A. District Representative(s) – Rhiannon Jones, General Manager and Aric Barnett-Lynch, Business Services Supervisor
 - B. Bridging Architect – Chris Bradley, SVA Architects
 - C. Owner’s Representative- Sharon Thomas, Capital Program Management
 - D. Construction Manager – Matthew Estes, Capital Program Management
- III. **RFQ/P Documents:** Available on the MCMAD Website and local plan rooms
- IV. **Contracting Format:** Design Build Services – Attachment C – Sample Agreement
- V. **Scope of Work Description:** Attachment A – Scope of Work, Attachment J – Design Build Criteria Documents, Attachment K – Conceptual Drawings; New Construction of an Administration Building, Maintenance Building and Sitework.
- VI. **Target Construction Budget:** \$8,560,000
- VII. **Qualification and Fee Proposal Requirements:**
 - A. License requirement: A or B
 - B. Prevailing Wages – Certified payrolls, payroll records and other documents shall be required along with your progress billings. www.dir.ca.gov/dlsr/DPreWageDetermination.htm.
 - C. DIR Registration of Contractor and Subcontractor
 - D. Bond and Insurance Requirements: Article 11 Insurance and Bonds
 - E. RFQ/P Forms:
 1. Attachment F – Fee Proposal (Addendum #1)
 2. Attachment G – Non-Collusion Affidavit, Certification Regarding Iran Contracting Act
 3. Attachment H – Acknowledge Receipt of Addenda
- VIII. **Proposal Evaluation** – (3) panelists to review and score based on best value. Committee will then develop a short list for interviews.
- IX. **Award of Design Build Entity** – based on recommendation by MCMAD panelists of best value of qualification and proposed fee.
- X. **Inspection Procedures:** Building inspection by County Merced
- XI. **Project Schedule:** Shown in RFQ/P Instructions to Proposers Section IV.
Site Information:
 - A. Existing buildings will be demolished under a separate contract.
- XII. **Site Walk**
- XIII. **General Questions**
- XIV. **Adjournment**

Important note: Responses to inquiries and discussions occurring at this pre-bid walk-through shall in no way change or modify the documents. The RFQ/P documents will be affected only by addenda issued prior to the response date.

Send inquiries to: Matthew Estes at matthewe@capitalpm.com
cc: Sharon Thomas at sharont@capitalpm.com and
Chris Bradley at cbradley@sva-architects.com
by noon on March 20, 2023