

**EIGHT HUNDRED NINETY THIRD  
REGULAR MEETING  
OF THE  
BOARD OF TRUSTEES  
January 21, 2020**

4:00 p.m. at the Westside Depot, 14100 Deep Well Road, Dos Palos, CA 93620.

1. Pledge of Allegiance.
2. Roll Call.
3. Introduction of Visitors.
4. Election of Officers.

The Nominating Committee (past president Joseph Lerner, Frank Fagundes, and Adam Cox) is scheduled to meet prior to the regular meeting and will present recommendations for the 2020 Board Officers. The floor will be opened for nominations; nominations will be closed followed by a voice vote for the nominees.

Motion: \_\_\_\_\_ Ayes: \_\_\_\_  
Second: \_\_\_\_\_ Noes: \_\_\_\_  
Abstentions: \_\_\_\_

5. Public Forum- Any member of the public may address the Board on matters within the Board's jurisdiction and not scheduled for consideration at this meeting.
6. Approval of minutes for the December 17<sup>th</sup>, 2019 meeting.

Motion: \_\_\_\_\_ Ayes: \_\_\_\_  
Second: \_\_\_\_\_ Noes: \_\_\_\_  
Abstentions: \_\_\_\_

7. Approval of payment of Special Issue, Commercial Payment Authorizations and Petty Cash expenditures.

Motion: \_\_\_\_\_ Ayes: \_\_\_\_  
Second: \_\_\_\_\_ Noes: \_\_\_\_  
Abstentions: \_\_\_\_

8. Correspondence.
9. Presentation of Manager's Report.

The printed General Manager's Report will be included in the Board Packet. GM Jones will update the Board on the operational and administrative activities of the District.

10. Other business:

- a. Consideration of Resolution 1-2020 authorizing the District to purchase materials, supplies, and equipment from the State Department of General Services.

The District utilizes the leverage provided by the State of California Department of General Services (Procurement Division) when purchasing vehicles, tires, etc. The Board is required to pass a resolution authorizing such purchases on an annual basis. Resolution 1-2020 authorizes the District to purchase materials, supplies and equipment through the State Department of General Services.

Motion: \_\_\_\_\_ Ayes: \_\_\_\_  
Second: \_\_\_\_\_ Noes: \_\_\_\_  
Abstentions: \_\_\_\_

- b. Authorization for the General Manager and Trustees to attend the MVCAC Spring Meeting & Legislative Day from March 2-4<sup>th</sup>, 2020 in Sacramento, CA.

Group rate hotel room reservation (\$/night) at the Hyatt Regency Sacramento.

Motion: \_\_\_\_\_ Ayes: \_\_\_\_  
Second: \_\_\_\_\_ Noes: \_\_\_\_  
Abstentions: \_\_\_\_

- c. Adoption of per diem and mileage rates for 2020.

New per diem rates are based on the US General Services Administration Meals & Incidental Expenses (MI&E) breakdown at various meeting locations. A spread sheet detailing the rates for each meeting site in 2020 (\$68.00/day overnight) was calculated and will be presented. The standard per diem rate will increase to \$55.00/day. District policy requires the use of the Internal Revenue Service mileage rate (58 cents/mile). A copy of the proposed 2020 District Travel Expense Form is provided for your review.

Motion: \_\_\_\_\_ Ayes: \_\_\_\_  
Second: \_\_\_\_\_ Noes: \_\_\_\_  
Abstentions: \_\_\_\_

- d. In accordance with Government Code §54957 Public Employee Discipline/Dismissal/Release the Board may meet in closed session to discuss personnel issues.

- e. Approval for management to attend supervisory training courses throughout the year, deemed fit for administration.

Per the recommendation of Law Offices of Borton Petrini, LLP. Allowing management to improve their management skills throughout the year.

Motion: \_\_\_\_\_

Ayes: \_\_\_\_\_

Second: \_\_\_\_\_

Noes: \_\_\_\_\_

Abstentions: \_\_\_\_\_

## 10. Adjournment