

**EIGHT HUNDRED SIXTY-NINTH
REGULAR MEETING
OF THE
BOARD OF TRUSTEES
January 16th, 2018**

4:00 p.m. at the Westside Depot, 14100 Deep Well Road, Dos Palos, CA 93620.

1. Pledge of Allegiance.
2. Roll Call.
3. Introduction of Visitors.
4. Election of Officers.

The Nominating Committee (past president Ron Wolff, Maureen O'Rourke, and Ron Alberti) is scheduled to meet prior to the regular meeting and will present recommendations for the 2018 Board Officers. The floor will be opened for nominations; nominations will be closed followed by a voice vote for the nominees.

Motion: _____

Ayes: _____

Second: _____

Noes: _____

Abstentions: _____

5. Public Forum- Any member of the public may address the Board on matters within the Board's jurisdiction and not scheduled for consideration at this meeting.
6. Approval of minutes for the December 19th, 2017 meeting.

Motion: _____

Ayes: _____

Second: _____

Noes: _____

Abstentions: _____

7. Approval of payment of Special Issue, Commercial Payment Authorizations and Petty Cash expenditures.

Motion: _____

Ayes: _____

Second: _____

Noes: _____

Abstentions: _____

8. Correspondence.
9. Presentation of Manager's Report.

The printed General Manager's Report will be included in the Board Packet. GM Jones will update the Board on the operational and administrative activities of the District.

10. Other business:

- a. Consideration of Resolution 1-2018 authorizing the District to purchase materials, supplies, and equipment from the State Department of General Services.

The District utilizes the leverage provided by the State of California Department of General Services (Procurement Division) when purchasing vehicles, tires, etc. The Board is required to pass a resolution authorizing such purchases on an annual basis. Resolution 1-2018 authorizes the District to purchase materials, supplies and equipment through the State Department of General Services.

Motion: _____ Ayes: _____
Second: _____ Noes: _____
Abstentions: _____

- b. Authorization for the Manager and Trustees to attend the MVCAC Legislative Day from March 6-7, 2018 in Sacramento, CA.

Legislative Day information will be distributed at the board meeting. Group rate room reservation (\$199/night) deadline is February 13, 2018.

Motion: _____ Ayes: _____
Second: _____ Noes: _____
Abstentions: _____

- c. Approval of travel expenses for Trustees to attend the CSDA Special District Leadership Academy (SDLA) Governance Conference for Elected and Appointed Directors/Trustees in Seaside, CA from April 15-18, 2018.

Meeting information will be distributed at the board meeting. CSDA conference registration is \$600 and the room rate is \$169/night. Early-bird registration deadline is March 16, 2018.

Motion: _____ Ayes: _____
Second: _____ Noes: _____
Abstentions: _____

- d. Adoption of per diem and mileage rates for 2018.

New per diem rates are based on the US General Services Administration Meals & Incidental Expenses (MI&E) breakdown at various meeting locations. A spread sheet detailing the rates for each meeting site in 2018 (\$68.00/day overnight) was calculated and will be presented. The standard per diem rate will increase to \$51.00/day. District policy requires the use of the Internal Revenue Service mileage

rate (54.5 cents/mile). A copy of the proposed 2018 District Travel Expense Form is provided for your review.

Motion: _____

Ayes: ____

Second: _____

Noes: ____

Abstentions: ____

- e. Consideration of Resolution of 2-2018 to declare Governing Body Members and Volunteers shall be deemed to be employees of the District for the purpose of providing worker's compensation coverage for said certain individuals while providing their services.

The District as always provided worker's compensation coverage to Governing Body members while they are providing services to the District, this year SDRMA has informed us we need to pass a Resolution to continue coverage. Governing Body members will only be covered when the Resolution is adopted by the Governing Body pursuant to Labor Code 3363.5 and a copy is filed with SDRMA.

Motion: _____

Ayes: ____

Second: _____

Noes: ____

Abstentions: ____

- f. Approval of Travel Expenses for the General Manager and Customer Services Representative II while attending a meeting the with Marin-Sonoma MVCD on December 14, 2017.

The General Manager and CSR II visited the Marin-Sonoma MVCD to discuss their Public Relations department and tour their facilities.

Motion: _____

Ayes: ____

Second: _____

Noes: ____

Abstentions: ____

11. Adjournment